

# Group Sales Policies 2011

**For Details, Contact:**

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**Please note that the policies below are  
subject to change**



**american  
FOLKLORE**  
T H E A T R E

- A group contract is required for **ALL** group sales.
- A **MINIMUM** of 15 people is required to be considered a group.
- **Commercial groups ONLY** will receive complimentary tickets for the **group leader** and **driver**.
- This contract **MUST** be **signed** and **returned** with a **10% non-refundable** deposit to reserve tickets. For groups over 75 people a **20% non-refundable** deposit is due. **FULL PAYMENT is due 30 days prior to performance**. Refunds are honored 15 days before a performance minus the 10% or 20% non-refundable deposit.
- If full payment is **NOT** received 30 days prior to performance, tickets **will be released** if ticket demand warrants. Our Group Sales coordinator will be in contact with you to confirm the details of your tour if this is the case.
- Group reservations made less than 30 days prior to the performance **MUST** be paid in full upon ordering. Final payment the day of the performance is not permitted.
- Over-booking is strongly discouraged. Contact AFT immediately if you find a change in the number of tickets you will be requiring. Groups may add tickets any time as long as tickets are available. Please estimate numbers carefully.
- **SUMMER RESERVATIONS: ALL** groups are subject to our Group Rain Policy (Group Rain Policy in effect only if AFT cancels a performance):

*AFT shows are not cancelled until scheduled show time. If the weather appears to be clearing, AFT may decide to hold the performance after scheduled show time. If weather causes a performance to cease, and less than half of the performance has played, refund applications will be mailed to the address given for that particular group.*

- Group leaders are responsible for the tracking and distribution of tickets.
- Groups must arrive **no later than 30 minutes** before show time, or the reserved seats will be released, and the group will then be seated in general admission seating upon arrival.
- **Tickets can be picked up at the AFT WILL CALL window at the theatre starting one hour prior to show time.**

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